

**COUNCILLORS' BULLETIN
WEDNESDAY, 19 OCTOBER
2016**



South
Cambridgeshire
District Council

CONTENTS

1. Meetings and events from Thursday 20 October to Friday 4 November 2016

Date	Time	Name	Venue	Contact
Thu 20 Oct				
Fri 21 Oct	9:30am	Audit and Corporate Governance Committee	Monkfield Room	Patrick Adams
Mon 24 Oct				
Tue 25 Oct				
Wed 26 Oct	6:30pm 7pm	Council (Devolution) CANCELLED Cabinet - CANCELLED		
Thu 27 Oct				
Fri 28 Oct				
Mon 31 Oct				
Tue 1 Nov				
Wed 2 Nov	10:30am	Planning Committee	Council Chamber	Ian Senior
Thu 3 Nov	4pm	Greater Cambridge City Deal Joint Assembly	Council Chamber	Graham Watts
Fri 4 Nov	10am	Licensing Committee	Monkfield Room	Victoria Wallace

INFORMATION FOR DISTRICT COUNCILLORS

2. Information and Networking Event for Parish Councils, Young People's Groups and Community Members

Do you work with young people or know of people who do?

Do you know of volunteers or parish councillors looking to make a difference to young people's lives?

Would you like to set up or run a group, a one-off activity or a focussed short-term project for the young people in your area?

Would you like to get young people involved in the work of your parish council?

Whether you're experienced in youth work or new to the field, this event could be for you.

Come along to **Milton Country Park visitor centre on Tuesday 8th November between 5-7pm** for information about:

- funding and resources for young people's work (from experienced fundraisers and funding bodies)
- training and safeguarding information (from those in the youth work sector)
- governance, insurance and responsibilities in a more formal setting (from a local umbrella support body)
- flexible options for building and non building-based settings (from those delivering both)
- case studies from those who have been there, done that (experiences from people who have started something from scratch)
- signposting and networking (stalls from organisations that can provide information and support)

Some light refreshments will be provided. Book your place via

duty.communities@scambs.gov.uk

3. Efficiency Plan

The Council's efficiency plan is available by clicking on the link below:

<https://www.scambs.gov.uk/content/efficiency-plan>

The efficiency plan is a short document, drawing together existing budget and financial planning information. This is published in response to the Government's invitation to apply for a multi-year financial settlement for the period ending March 2020.

4. Rough Sleeping Estimate 2016



Every year the Council needs to estimate the number of people sleeping rough in the district. Please can you contact [Sue Carter](#) or [Heather Wood](#) if you are aware of anyone sleeping rough in your community, **overnight between 9-10 November 2016**. It will be helpful to know where the rough sleeper is located to prevent double counting. The definition of a rough sleeper is as follows:

People sleeping, about to bed down (sitting on/in or standing next to their bedding) or actually bedded down in the open air (such as on the streets, in tents, doorways, parks, bus shelters or encampments). People in buildings or other places not designed for habitation (such as stairwells, barns, sheds, car parks, cars, derelict boats, stations, or "bashes").

In addition, please find attached a copy of our fact sheet for Cold Weather Provision. These arrangements are to ensure there is a humanitarian response to prevent rough sleepers dying from the cold while there is severe weather.

UPCOMING DISTRICT COUNCILLOR TRAINING

Unless otherwise specified, please confirm your availability to attend any of the following briefing or training events by contacting [Patrick Adams](#) on 01954 713408. This will ensure your training records are kept up to date and suitable venue and catering booking can be made. Your cooperation is greatly appreciated.

5. Freedom of Information Act Training: Thu 27 Oct at 2pm

There will be a briefing on the Freedom of Information Act for District Councillors on Thursday 27 October in the Monkfield Room from 2-3pm.

6. Devolution Briefing on 10 November at 6:30pm

The Devolution Briefing, which was scheduled for Thursday 13 October has been moved to Thursday 10 November at 6:30pm, as the information from the Government will be received a month later than expected.

GENERAL INFORMATION

7. Media Monitoring



Arising from the results of the Member Communication Needs Survey, many members highlighted the fact that residents found out about SCDC matters through the media.

The Council's Communications Team will produce a weekly summary of recent news items to be published in the Bulletin to help keep members informed of recent coverage of SCDC.

Contact the [Communications Team](#) for further information.

Date	Publication	Details		
12/10/2016	Cambridge News	City Deal in crisis	P1, 2, 3 and 4	
12/10/2016	Cambridge News	Time for City Deal rethink (opinion piece)	P6	
12/10/2016	Cambridge News	Sport lovers jumping for joy after grant	P9	
12/10/2016	Cambridge News	Link to bus growth areas (City Deal)	P22	
12/10/2016	Cambridge News	Total rejection is misguided (letter)	P22	
12/10/2016	Cambridge News	No incentive to end jams (letter)	P22	
12/10/2016	Cambridge News - Cambourne edition	Vote out city deal backers (letter)	P22	
12/10/2016	Cambridge News - Cambourne edition	City Deal in crisis	P1, 2, 3 and 4	
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12/10/2016	Cambridge News - Cambourne edition	No incentive to end jams (letter)	P22	
12/10/2016	Cambridge News - Cambourne edition	Vote out city deal backers (letter)	P22	
12/10/2016	Cambridge News online	More than £1,500 of fines handed out to flytippers	Link	
13/10/2016	Cambridge News	Pledge on West Fields Busway (City Deal)	P4	
13/10/2016	Cambridge News	Response to proposal (City Deal)	P5	
13/10/2016	Cambridge News	The brightest and best (opinion piece - mention City Deal)	P6	
13/10/2016	Cambridge News	Three fly-tippers fined for dumping their waste	P11	
13/10/2016	Cambridge News	Plans raise too many issues (letter - City Deal)	P18	
14/10/2016	BBC radio Cambridgeshire	Busway route not right for City Deal says MP		
14/10/2016	Cambridge News	We're not backing down (City Deal)	P1 and 5	
14/10/2016	Cambridge News	Why will taxi escape ban (City Deal)	P18	
14/10/2016	Cambridge News	Close central car parks (City Deal)	P18	
14/10/2016	Inside Housing -	Stephen Hills - Director of Housing	P10	

	Who's who	(item naming Stephen as key player)		
15/10/2016	Cambridge News	Busway drama rumbles on despite site rethink (City Deal)	P9	
15/10/2016	Cambridge News	Forget about the experts (City Deal - Letter)	P16	
15/10/2016	Cambridge News	Start working day a bit later (City Deal - letter)	P16	
17/10/2016	Cambridge News	Appeal for change to City Deal's timetable	P2	
17/10/2016	Cambridge News	A good deal of common sense (Opinion piece - City Deal)	P6	
17/10/2016	Cambridge News and online	Taxi firm slams delays in licence applications	P7 and link	
17/10/2016	Cambridge News	New foot and cycle path set to open in the new year (Cllr Orgee quoted)	P11	
17/10/2016	Cambridge news	Life in the cycling zone (column)	P14	
17/10/2016	Cambridge News	Make the most of consultation (letter - City Deal)	P18	
17/10/2016	Cambridge News online	Sajid Javid says 'press on with devolution bid'	Link	
18/10/2016	Cambridge News	Call for City Deal consultation to be made 'null and void'	P6	
18/10/2016	Cambridge News	'Press on with devolution bid'	P10	
18/10/2016	Cambridge News	Beat back autumn blues with sports	P14	
18/10/2016	Cambridge News	Limit cars driven into city (City Deal - letter)	P16	
18/10/2016	Cambridge News	South Cambridgeshire final recommendations for new electoral arrangements revealed	Link	
19/10/2016	Cambridge News and online	Why we're pushing for a new busway (City Deal)	P1, 14, 15 and link	
19/10/2016	Cambridge News	Busway has advantages (Letter - City Deal)	P17	
19/10/2016	Cambridge News	Treat traffic like the fens (City Deal - Letter)	P17	
19/10/2016	Cambridge News	Charging is best way (City Deal - letter)	P17	
19/10/2016	BBC Radio Cambridgeshire	Fenland set to introduce garden bin charges (other councils mentioned)		

8. Items of Interest from the Local Government Association (LGA)



Items of Interest from the Local Government Association (LGA)

The Local Government Association provides a list of news headlines relevant to its members. Please click the headlines below for more details.

Thursday 13 October: *Guardian Online*: [Bristol's Marvin Rees: "Local Government is where it's at right now"](#)

A Guardian Public Leader's Network interview with Mayor of Bristol Marvin Rees outlines his plans improve transparency and diversity and emphasises the importance of local government and decision-making at a local level.

Saturday 15 October: *Guardian*: [16 million plastic bottles a day not recycled](#)

British households are failing to recycle as many as 16 million plastic bottles every day – nearly

half the total of more than 35 million that are used and discarded daily.

Sunday 16 October: *Mail Online*: [Dog walkers without bags to fall foul of law](#)
Boston Borough Council wants to introduce a Public Space Protection Order to fine dog walkers who are not carrying “poop bags” with which to clear up their pet’s mess.

Sunday 16 October: *Times*: [Government nuisance neighbour programme criticised](#)
The Government’s £1 billion Troubled Families programme to tackle nuisance neighbours hits its target of 120,000 families by including those reported for trivial offences such as barking dogs and teenage parties.

Monday 17 October: *Mail Online*: [Hundreds of new homes given go-ahead despite flood warnings, figures suggest](#)
Environment Agency figures show that more than 1,200 homes have been given planning permission in the last five years despite concerns they will be at risk of flooding.

Monday 17 October: *Times*: [Green belt “to get 300,000 houses”](#)
More than 5,000 houses a month are being planned for the green belt as councils struggle to find land to meet the Government’s target of a million new homes by 2020, it is reported.

Tuesday 18 October: *Financial Times Online*: [Local councils spend £1 billion on business parks and shopping centres](#)
Local councils have spent more than £1 billion on real estate this year in their biggest commercial property shopping spree in decades.

Tuesday 18 October: *Guardian Online*: [Crackdown on rogue landlords to include new minimum bedroom size](#)
A new minimum bedroom size and the extension of licensing to thousands more properties are to form part of a government crackdown on rogue landlords who cram tenants into overcrowded homes.

Wednesday 19 October: *BBC Online*: [Homeless told: “Sleep rough to get help”](#)
Some homeless people have been told by councils to sleep rough so they can get help, St Mungo’s charity has claimed.

9. View Planning Applications



To view the list of planning applications that have recently been submitted to the Council, please visit the authority’s on-line [Planning Application Search](#). Once the page has loaded, you can use the [Search option](#) to set your own criteria of parish, area and date range.



The system will provide a range of information on current and decided applications since 1948, including a brief description of the development, reference number, decision and the date of decision. More recent applications show the name and telephone number of the council officer who is dealing with the application.

Search results are presented in a collection of pages. There are navigation tools to allow you to browse your results.

EXECUTIVE DECISIONS TAKEN SINCE WEDNESDAY 12 OCTOBER 2016



In accordance with the [Access to Information Procedure Rules in Part 4 of the Council's Constitution](#), any executive decision shall be published normally within five days of being made. That record will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless called in for review by the Chairman of the Scrutiny and Overview Committee or by any five other councillors.

A list of decisions currently within the call-in period is available [on the Council's website](#).

The call in procedure is set out in full in [Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules'](#).

10. Community Chest Grant Funding for Longstanton Air Training Corps

The Finance and Staffing Portfolio Holder

AGREED to award a grant of £1,500 to Longstanton Air Training Corps to purchase marching band equipment to provide the cadets an opportunity to learn and instrument and develop new skills.

This decision was first published on Friday 14 October and so the deadline for call-in is Friday 21 October at 5pm. If not called-in this decision can be implemented on Monday 24 October.

11. Community Chest Grant Funding Application for Longstowe Parish Council

The Finance and Staffing Portfolio Holder decided not to award a grant to Longstowe Parish Council because the project of promoting awareness of public footpaths does not meet the grant scheme's criteria.

This decision was first published on Friday 14 October and so the deadline for call-in is Friday 21 October at 5pm. If not called-in this decision can be implemented on Monday 24 October.

12. Community Chest Grant Funding Application for Chapel Orchard Community Group

The Finance and Staffing Portfolio Holder

AGREED to award a grant of £1,500 to Chapel Orchard Community Group to renovate pathways and footbridges on the area of land known as Chapel Orchard.

This decision was first published on Friday 14 October and so the deadline for call-in is Friday 21 October at 5pm. If not called-in this decision can be implemented on Monday 24 October.

13. Corporate and Customer Services - Identification of Business Plan Priorities for 2017-2018

The Corporate and Customer Services Portfolio Holder has **AGREED** the emerging priorities for the Corporate and Customer Services Portfolio, set out in Appendix A attached, as the basis for the development of Corporate Services and 3C Shared Services business plans for 2017-18, noting that resource requirements will be incorporated as part of the review of the Medium Term Financial Strategy (MTFS) and development of detailed estimates.

The deadline for calling-in this decision is Wednesday 26 October at 5pm. If not called-in, this decision can be implemented on Thursday 27 October.

DECISIONS MADE BY OFFICERS AND REPORTED FOR INFORMATION

Please click on the link below to find details of decisions made by officers under delegated authority:

<https://www.scams.gov.uk/content/access-information>

OTHER INFORMATION

14. Newly-Published Items on modern.gov



Agendas

- [Audit & Corporate Governance Committee 21 Oct](#)

Decisions

- [Greater Cambridge City Deal Executive Board 13 Oct](#)
- [Corporate and Customer Services – Identification of Priorities 2017/18](#)

Finance & Staffing Portfolio Holder grant decisions:

- [Chapel Orchard Community Group](#)
- [Longstanton Air Training Corps](#)
- [Longstowe Parish Council](#)

Minutes

- [Greater Cambridge City Deal Joint Assembly 29 Sept](#)
- [Environmental Services Portfolio Holder's Meeting 29 Sept](#)

New Issues Published

- [Response to Uttlesford Proposed Submission Local Plan Consultation](#)
- [Revenues and Benefits Quarterly Performance Report](#)
- [Annual Pay Policy Statement](#)
- [Members' Allowances 2017/18](#)
- [Corporate Plan Priorities 2017-22](#)
- [LGA Peer Review](#)



15. SCDC Starters and Leavers



Staff who have left

Name: Jean Hunter
Job title: Chief Executive
Date leaving: 21 October 2016

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Working with Young People?



South
Cambridgeshire
District Council

Tuesday 8 November 5-7pm
Milton Country Park,
Visitor Centre

Come along for help with...

Grants & Funding

Safeguarding

Equipment &
Resources

What are my
responsibilities?

Governance
& Insurance

Networking

Outreach

Youth
cafés

Flexible Youth
Work Options

Refreshments available



Scan here for more
information or book your
place by emailing duty.comunities@scambs.gov.uk

Page 1



CCVS

Support for community & voluntary groups

duty.comunities@scambs.gov.uk

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SEVERE WEATHER FACT SHEET 2016

What is severe weather provision (SWP)?

During particularly cold (when temperatures are 0°C or below for three consecutive nights) or severe weather that could increase the risk of harm to people sleeping rough, South Cambridgeshire District Council will provide accommodation to rough sleepers.

Who can access severe weather provision?

Provision is only for known rough sleepers who have been discovered to be or would otherwise be sleeping out if provision was not available.

These arrangements are to ensure there is a humanitarian response to prevent rough sleepers dying from the cold while there is severe weather. It is expected that all rough sleepers, including those who would normally have no recourse to public funds, are made an emergency offer and these arrangements will often be made outside the usual eligibility/entitlement framework that governs access to housing. As such the quality of the accommodation might be of a lower standard than that offered ordinarily.

It is not the Council's duty to force people to access the SWP however, we will strive to encourage those who are rough sleeping to use this provision.

In all other instances of suspected homelessness, applicants should contact the Housing Advice and Homelessness team in the usual way.

How to access severe weather provision?

A referral can be made to the Housing Advice and Homelessness team who will complete an assessment form (one form).

As part of the assessment, the Housing Advice and Homelessness Team will ascertain the precise location of the sleep site and evaluate the accessibility of accommodation with family members.

Depending on the outcome of the assessment, the Housing Advice and Homelessness Team will determine whether it is necessary to provide emergency accommodation. Consideration will be given to utilising beds within the Council's hostel accommodation. If this is unsuitable, or no bed spaces are available an emergency referral to a B&B will be made by a member of the Housing Advice and Options service.

If a rough sleeper is identified out of office hours, please telephone the Contact Centre for information on how to contact the Emergency out of hours Officer.

Outside of office hours, if it is not possible to verify a rough sleeper, officers will give clients the benefit of the doubt for one night only and an assessment will be carried out on the next working day, before agreeing provision for a second night.

When will accommodation be available?

Emergency severe weather provision will be available to rough sleepers where temperatures of 0°C or below are predicted for 3 nights or more, or where severe weather, such as extreme wind or rain, is anticipated for this period of time. The Housing Advice and Homelessness Assistant (HAHA) is responsible for monitoring the anticipated

PROTECT - COMMERCIAL

temperatures during the period October 2016 – March 2017 and advising the team when severe weather provision is likely to be required (When the HAAH is not in they should pass this responsibility to another officer).

When SWP is not currently available we will predict as follows:

Monday: predict temperature for Tuesday, Wednesday and Thursday

Tuesday: predict temperature for Wednesday, Thursday and Friday

Wednesday: predict temperature for Thursday, Friday and Saturday

Thursday: predict temperature for Friday, Saturday and Sunday

Friday: predict temperature for Saturday, Sunday and Monday nights

Once SWP is operating, the forecast will be checked 24 hours before it is due to close. A decision will be made whether to keep it available on a daily basis. It will not be extended for three days if it is continued. After the first 3-day block has expired SWP will be extended 1 day at a time if necessary.

Once the SWP has been started we will keep it open for 3 nights even if the predicted temperature for any of those three nights rises above Zero.

Dogs

Some rough sleepers may have dogs. Dogs will not be accepted into the Councils hostel accommodation or B&B placements. Therefore in order to help encourage the rough sleeper to come in from the severe or cold weather, when SWP is available, we will attempt to place the dog(s) in an animal rescue centre/ kennels, however, we cannot guarantee finding a placement for the dog.

Useful Contact Information

Housing Advice and Homelessness Team

Office opening times: 8.30am - 5.00pm Monday – Friday

Contact Centre:

Telephone: 03450 450 051

Emergency out of hours:

Telephone: 0845 609 5438